

Marilyn Lane Barton

From: Marilyn Lane Barton <clifton.treasurer@cox.net>
Sent: Monday, January 2, 2017 8:37 PM
To: William R. Hollaway, Ph.D.; Deborah Dillard (clifontownhall@gmail.com); Jennifer Heilmann; WAYNE; 'mcdonald.regan@gmail.com'; Darrell Poe (cliftonhallrental@gmail.com)
Cc: cliftonclerkva@gmail.com; Amanda Christman; 'mbarton@comres.org'
Subject: RE: Treasurer's Report for the period ended January 31, 2017

Importance: High

Hello everyone,

Attached are the **Financial Reports for the period ended January 31, 2017**. The Financial Reports include:

- The Summary of **Cash Balances Report as of January 31, 2017**, reflects total funds of **\$1,106,053.09**. A transfer was made in January from the Cardinal Bank Events Deposit Account to the Money Market Account in the amount of \$43,795.94 to transfer collections from the 2016 Haunted Trail Event.
- **Profit & Loss Summary by Fund** for period ended 01/31/2017. Highlights of January transactions are noted on this summary report. The main items for the month of January include the receipt of **\$2,756 for November Sales Tax** from the Commonwealth of Va. (the usual two-month timing delay) and a **refund (\$2,100.48) to the County of Fairfax for overpaid Vehicle Registration fees**. This refund is reflected as a reduction of VR revenues in January. After the refund, **Vehicle Registration Revenue YTD at 1/31/17 is \$7,231**, which **exceeds the total FY17 Budget by \$231**.
- **Comparative Vehicle Registration Fee Collection Report** – demonstrates that the **collection volume has increased 7%** as of February 4th compared to the same time last year - a positive result of support provided by Fairfax County in this effort. The Treasurer is working with NCC's IT Dept. to complete the required enrollment & data formatting requirements for submitting the outstanding Vehicle Registrations data in the amount of \$731.81. The Town Clerk is working to process the Golf Cart Registrations and is working to ensure that all Town residents are included in Fairfax County's data base for the Town.
- **Homes Tour Report** as of 01/31/17 reflects a \$700 expenditure for printing, bringing the **net proceeds to \$2,871.90**. (See supplemental detail report.)
- **Haunted Trail Report** as of 01/31/17 reflects an additional expense of \$400 bringing the **net gain of \$36,869.82**. (See supplemental detail report.)
- **Community Hall P&L Supplemental Report** for period ended 01/31/17. Note that as usual the NoVec Electric bills received to date reflect services to only 12/09/16. (Please note that the \$15,000 CH Improvements budget approved as an operation expense, may need to be reclassified to a CIF Expense to reflect capitalization policy, depending on how the funds are used.)
- **Profit & Loss Detail Export Report** for period ended 01/31/2017. Notes and supplementary schedules are provided on the Profit & Loss Summary report and as additional tabs which highlight items of interest for January.

Other updates:

- **BPOL** applications were distributed to Town businesses. The **due date for filing and payment will be March 1st**.
- Following the February Town Council Meeting and approval of the January 31, 2017 Financial Reports, the process for developing the **budget for FY18** will be initiated.

After your review, if you have any questions or concerns, please let me know. If there are additional supplemental schedules that you would like to see, just let me know.

Thank you.

IMPORTANT: Please let me know if you DO NOT wish to receive a paper copy of these documents provided to you at the meeting. Thanks so much!

Sincerely,

Marilyn

Marilyn Barton
Treasurer

Town of Clifton
P.O. Box 309
Clifton, VA 20124-0309

Cell: 703-678-8607

02/04/17

Town of Clifton
Cash Balance Report
As of January 31, 2017

January 31, 2017

New Bank Rates Updated Sept. 2016

ASSETS

Current Assets

Checking/Savings

		<u>CD Term</u>	<u>Maturity Date</u>	<u>APR %</u>
John Marshall Bank CDs	602,625.72	18 months	3/19/2018	1.19%
C.D. - Cardinal Bank 2	100,361.05	1 yr	7/24/2017	0.85%
C.D. - Cardinal Bank 3	100,433.42	1 yr	7/24/2017	0.85%
C.D. - Cardinal Bank 4	100,433.42	1 yr	7/24/2017	0.85%
Cardinal - Events Acct	100.00			
Checking-Cardinal	11,967.06	Min Bal \$2,500	"Chairman's Club"	0.10%
Investments-LGIP	922.24			
			July 2016 negotiated	
Money Market Savings-Cardinal	184,790.47		rate	0.45%
Security Deposit - Cardinal	4,419.71			
Total Checking/Savings	1,106,053.09			

Town of Clifton
Profit & Loss Budget Performance
January 2017

<u>Operating Funds:</u>		<u>Jan 17</u>	<u>Budget</u>	<u>Jul '16 - Jan 17</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Income						
	State Funding	0.00	0.00	9,000.00	9,000.00	9,000.00
	Clifton Public Parking Rental	0.00	450.00	0.00	450.00	450.00
	Committees Fundraising	0.00	50.00	25,078.71	15,750.00	31,000.00
1	Community Hall Revenues	535.00	500.00	3,465.00	3,500.00	6,000.00
5	Haunted Trail Event	0.00	0.00	46,795.94	30,000.00	30,000.00
	Interest Income	889.53	1,166.67	7,165.33	8,166.65	14,000.00
2	Other Income	164.96	0.00	164.96	50.00	50.00
	Pink House Rental	3,400.00	3,400.00	23,800.00	23,800.00	40,800.00
3	Tax and Permits Revenue	1,437.40	4,258.33	30,647.81	38,608.35	105,900.00
	Total Income	6,426.89	9,825.00	146,117.75	129,325.00	237,200.00
Gross Profit		6,426.89	9,825.00	146,117.75	129,325.00	237,200.00
Expense						
	Citizens' Recognition Expense	0.00	0.00	0.00	750.00	750.00
	Commodities	0.00	466.66	635.61	3,866.70	6,200.00
4	Contractual	2,690.99	7,193.78	39,478.16	133,156.09	176,525.00
5	Haunted Trail Expenses	400.00	0.00	9,926.12	15,000.00	15,000.00
	OTHER - TC approval req'd +\$500	0.00	625.00	0.00	4,375.00	7,500.00
	Payroll Expenses	4,999.96	5,469.27	31,566.72	38,284.85	65,631.20
	Total Expense	8,090.95	13,754.71	81,606.61	195,432.64	271,606.20
Net Income		(1,664.06)	(3,929.71)	64,511.14	(66,107.64)	(34,406.20)
<u>CIF FUNDS:</u>						
CIF Income						
	CIF - Capital Improvements Fund	0.00	0.00	0.00	727,500.00	727,500.00
CIF Expenses						
	CIF Expenses	0.00	0.00	0.00	1,136,500.00	1,136,500.00
Net Income - CIF Funds		0.00	0.00	0.00	(409,000.00)	(409,000.00)
Consolidated Net Income		(1,664.06)	(3,929.71)	64,511.14	(475,107.64)	(443,406.20)

NOTES:

- 1 Community Hall Revenues reflect receipts turned in at the beginning of January for December rentals. (See the C.H. Report included.)
- 2 Received \$164.96 from the Commonwealth of Virginia for Virginia Tax Refund for 2015. The Treasurer will be contacting the Virginia Dept. of Taxation to verify their calculation with Town records.

Town of Clifton

Profit & Loss Budget Performance

January 2017

Operating Funds:

Jan 17	Budget	Jul '16 - Jan 17	YTD Budget	Annual Budget
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- 3 Taxes & Permits include **State Sales Tax \$2,756** received to date for collections through **November 2016**, leaving a **two month delay** compared to budget. As reported at the January Town Council Meeting, Fairfax County invoiced the Town of Clifton for **(\$2,100.48) refund for Vehicle Registration** Fees paid to the Town in error. This refund is reflected as a reduction of VR revenues in January. After the refund, **Vehicle Registration Revenue YTD at 1/31/17 is \$7,231, which exceeds the total FY17 Budget by \$231**. The Treasurer is working with NCC's IT Dept to complete the required enrollment & data formatting requirements for submitting files. The report of **outstanding Vehicle Registrations in the amount of \$731.81** will be formatted and submitted to NCC for processing. The **FY17 BPOL mailing was completed**. The **deadline** for filing and payment is **March 1**.
- 4 **Contractual: Legal Advertising** expended for **\$320** for public hearings, Partial payment made for **Pink House railing repairs @ \$600**. Homes Tour payment for **printing** processed for **\$700 (See Homes Tour Report .)**
- 5 An additional reimbursement was made for **Haunted Trail expenses** in the amount of **\$400. (See the Haunted Trail Report.)**

February 4, 2017

Town of Clifton
Comparative Vehicle Registration Fee Collection
 FY2016 to FY2017 @ 2/4/2017

	<u>Jul 1, '16 - Feb 4, 17</u>	<u>Jul 1, '15 - Feb 4, 16</u>	<u>\$ Change</u>	<u>% Change</u>
Income				
Tax and Permits Revenue				
Motor Vehicle Tags	7,231	6,751	480	7%
Total Tax and Permits Revenue	<u>7,231</u>	<u>6,751</u>	<u>480</u>	<u>7%</u>
 Total Income	 <u>7,231</u>	 <u>6,751</u>	 <u>480</u>	 <u>7%</u>
 Gross Profit	 7,231	 6,751	 480	 7%
 Expense	 <u>0</u>	 <u>0</u>	 <u>0</u>	 <u>0%</u>
Net Income	<u><u>7,231</u></u>	<u><u>6,751</u></u>	<u><u>480</u></u>	<u><u>7%</u></u>

NOTE: Reflects the improved status of collection dollar volume as of February 4th as compared to 2/4/2016

Town of Clifton
Homes Tour Event Report
July 1, 2016 through February 4, 2017

	Type	Date	Num	Name	Memo	Class	Amount	Balance
Committees Fundraising								
Homes Tour Income								
	Deposit	12/21/2016		Homes Tour	Homes tour income \$ & Cks	Homes Tour	4,254.00	4,254.00
	General Journal	12/21/2016			To book Homes Tour income -netted to pay donation	Homes Tour	1,076.00	5,330.00
	Sales Receipt	12/31/2016	00-4131	Goldens Hills Papercrafts	Homes Tour Fundraiser	Homes Tour	50.00	5,380.00
							<u>5,380.00</u>	<u>5,380.00</u>
Total Homes Tour Income								
							5,380.00	5,380.00
Total Committees Fundraising								
Contractual								
Town Government								
Town Committees Expense								
Homes Tour Committee								
	Check	11/27/2016	7254	Design Techniques	Inv # 3619 - Homes Tour - Triangle sign rider	Homes Tour	(153.70)	(153.70)
	Check	12/21/2016	7267	Darah Curran	2016 Homes Tour Exp - reimb for shoe covers	Homes Tour	(62.65)	(216.35)
	Check	12/21/2016	7268	Melissa Milne	2016 Homes Tour Expense - reimb for Home Goods	Homes Tour	(146.40)	(362.75)
	Check	12/21/2016	7269	Jeff Stein	2016 Homes Tour Expense - reimbursement for Villa Homes Tour	Homes Tour	(209.35)	(572.10)
	Check	12/21/2016	7270	Villagio of Clifton, IC of Reilly Const	Inv. 1232016 Homes Tour Expense - 11 pizzas & sal	Homes Tour	(160.00)	(732.10)
	General Journal	12/21/2016			To book Homes Tour expense for Donations to chari	Homes Tour	(1,076.00)	(1,808.10)
	Check	01/22/2017	7280	Executive Press Inc.	2016 Candlelight Homes Tour Inv 29722 -tickets, poi	Homes Tour	(700.00)	(2,508.10)
							<u>(2,508.10)</u>	<u>(2,508.10)</u>
Total Homes Tour Committee								
							(2,508.10)	(2,508.10)
Total Town Committees Expense								
							(2,508.10)	(2,508.10)
Total Town Government								
							(2,508.10)	(2,508.10)
Total Contractual								
							<u>2,871.90</u>	<u>2,871.90</u>
TOTAL								

Town of Clifton
Haunted Trail Event Report
July 1, 2016 through February 4, 2017

Type	Date	Num	Name	Memo	Class	Amount	Balance
Haunted Trail Event							
Deposit	09/22/2016	160922P2	Square Inc.	Haunted Trail 2016 deposit	Haunted Trail	183.28	183.28
Deposit	09/23/2016	160923P2	Square Inc.	Haunted Trail 2016	Haunted Trail	53.10	236.38
Sales Receipt	09/26/2016	00-4102	William & Pheobe Peterson	Halloween Haunted Trail - Sponsor Lev 5	Haunted Trail	2,000.00	2,236.38
Sales Receipt	09/26/2016	00-4103	Environmental Consultants/Contractors	Halloween Haunted Trail - Sponsor Lev 2	Haunted Trail	500.00	2,736.38
Deposit	09/26/2016	106924P2	Square Inc.	Haunted Trail 2016	Haunted Trail	28.52	2,764.90
Deposit	09/26/2016	106928P2	Square Inc.	Haunted Trail 2016	Haunted Trail	62.81	2,827.71
Deposit	10/31/2016		Haunted Trail Event	Direct deposits Oct 2016-Square Inc	Haunted Trail	9,762.74	12,590.45
Deposit	10/31/2016		Haunted Trail Event	H.T. Income-Square inc	Haunted Trail	12,783.99	25,374.44
Sales Receipt	12/01/2016	00-4123	Clifton Cafe'	Halloween Haunted Trail - sponsor	Haunted Trail	250.00	25,624.44
Sales Receipt	12/01/2016	00-4124	Peterson's Ice Cream Depot	Halloween Haunted Trail - Sponsor	Haunted Trail	250.00	25,874.44
Deposit	12/04/2016		Haunted Trail Event	Haunted Trail 2016	Haunted Trail	20,921.50	46,795.94
Total Haunted Trail Event						46,795.94	46,795.94
Haunted Trail Expenses							
Check	09/20/2016	7216	Steve Bitner	ADVANCE - 2016 Haunted Trail Event Expenses	Haunted Trail	(5,000.00)	(5,000.00)
Check	11/27/2016	7252	Design Techniques	CBA Inv #3330- Change date on Clifton Triangle sig	Haunted Trail	(20.00)	(5,020.00)
Check	11/27/2016	7253	Design Techniques	Inv # 3528- H.T. banner and signs	Haunted Trail	(514.76)	(5,534.76)
Check	11/27/2016	7256	Design Techniques	Inv # 3464 - H.T. Banner 3 x 6	Haunted Trail	(206.70)	(5,741.46)
Check	11/27/2016	7257	Thomas Vanblancom	Reimbursement for Haunted Trail Expenses	Haunted Trail	(357.35)	(6,098.79)
Check	11/27/2016	7258	Maryland Screen Printers, Inc.	Inv # 297438, Acct #21271, PO No Haunted Trail - T Haunted Trail	Haunted Trail	(2,683.75)	(8,782.54)
Check	12/05/2016	7260	K2 Contracting Group, LLC	2016 Haunted Trail Expense - Inv 6944 - Dumpster	Haunted Trail	(450.00)	(9,232.54)
Check	12/28/2016	7272	Algon	Invoice # 682 (T Fox) - Town of Clifton Haunted Trail	Haunted Trail	(293.58)	(9,526.12)
Check	01/22/2017	7281	Taylor Williams	Reimb - Haunted Trail Expenses 2016	Haunted Trail	(400.00)	(9,926.12)
Total Haunted Trail Expenses						(9,926.12)	(9,926.12)
TOTAL						36,869.82	36,869.82

Town of Clifton
Community Hall Profit & Loss Budget Performance
January 2017

	<u>Jan 17</u>	<u>Budget</u>	<u>Jul '16 - Jan 17</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Income					
Community Hall Revenues					
Community Hall Rentals	535.00	500.00	3,465.00	3,500.00	6,000.00
Total Community Hall Revenues	<u>535.00</u>	<u>500.00</u>	<u>3,465.00</u>	<u>3,500.00</u>	<u>6,000.00</u>
 Total Income	 <u>535.00</u>	 <u>500.00</u>	 <u>3,465.00</u>	 <u>3,500.00</u>	 <u>6,000.00</u>
 Gross Profit	 535.00	 500.00	 3,465.00	 3,500.00	 6,000.00
 Expense					
Contractual					
Community Hall Expenses					
C.H.-Cleaning	0.00	166.67	675.00	1,166.65	2,000.00
C.H.-Equipment & Supplies	0.00	41.67	639.53	291.65	500.00
C.H.-General Maintenance	0.00	166.67	0.00	1,166.65	2,000.00
C.H.-Management Fee	133.75	197.92	783.75	1,385.40	2,375.00
C.H. - Electric	624.20	666.67	2,407.98	4,666.65	8,000.00
C.H. Interior Improvements	0.00	0.00	0.00	15,000.00	15,000.00
Total Community Hall Expenses	<u>757.95</u>	<u>1,239.60</u>	<u>4,506.26</u>	<u>23,677.00</u>	<u>29,875.00</u>
 Total Contractual	 <u>757.95</u>	 <u>1,239.60</u>	 <u>4,506.26</u>	 <u>23,677.00</u>	 <u>29,875.00</u>
 Total Expense	 <u>757.95</u>	 <u>1,239.60</u>	 <u>4,506.26</u>	 <u>23,677.00</u>	 <u>29,875.00</u>
 Net Income	 <u><u>(222.95)</u></u>	 <u><u>(739.60)</u></u>	 <u><u>(1,041.26)</u></u>	 <u><u>(20,177.00)</u></u>	 <u><u>(23,875.00)</u></u>

Town of Clifton
Profit & Loss Budget Performance
January 2017

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1																	
2									Jan 17		Budget		Jul '16 - Jan 17		YTD Budget		Annual Budget
3			Income														
4			State Funding														
5			Fire Program Funds						0.00		0.00		9,000.00		9,000.00		9,000.00
6			Total State Funding						0.00		0.00		9,000.00		9,000.00		9,000.00
7			CIF - Capital Improvements Fund														
8			Grants														
9			Federal														
10			ISTEA-Clifton Streetscape						0.00		0.00		0.00		145,500.00		145,500.00
11			Total Federal						0.00		0.00		0.00		145,500.00		145,500.00
12			Other														
13			CBA Grant						0.00				0.00		0.00		0.00
14			Total Other						0.00				0.00		0.00		0.00
15			VDOT- MAP21 Streetscape Phase 2						0.00		0.00		0.00		582,000.00		582,000.00
16			VDOT EN - Main St Improvements						0.00				0.00		0.00		0.00
17			Total Grants						0.00		0.00		0.00		727,500.00		727,500.00
18			Total CIF - Capital Improvements Fund						0.00		0.00		0.00		727,500.00		727,500.00
19			Clifton Public Parking Rental						0.00		450.00		0.00		450.00		450.00
20			Committees Fundraising														
21			Homes Tour Income						0.00		0.00		5,380.00		4,000.00		4,000.00
22			Clifton Business Coalition														
23			Celebrate Clifton Gala						0.00		0.00		19,213.71		0.00		15,000.00
24			Total Clifton Business Coalition						0.00		0.00		19,213.71		0.00		15,000.00
25			Clifton Life Committee														
26			Wine Festival						0.00				0.00		0.00		0.00
27			Total Clifton Life Committee						0.00				0.00		0.00		0.00
28			Council of the Arts														
29			International Film Festival						0.00		0.00		0.00		8,000.00		8,000.00
30			Annual Summer Play Event						0.00		0.00		0.00		1,500.00		1,500.00
31			Calendar Sales						0.00				0.00		1,200.00		1,200.00
32			Community Arts Programs-CGT inc						0.00		50.00		185.00		350.00		600.00
33			Dinner Theatre Event						0.00				0.00		0.00		0.00
34			Total Council of the Arts						0.00		50.00		185.00		11,050.00		11,300.00
35			Environmental Committee														
36			Environmental Event						0.00		0.00		0.00		500.00		500.00
37			Total Environmental Committee						0.00		0.00		0.00		500.00		500.00
38			Parks Committee														
39			Park Rental						0.00		0.00		300.00		200.00		200.00
40			Total Parks Committee						0.00		0.00		300.00		200.00		200.00

Town of Clifton
Profit & Loss Budget Performance
January 2017

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1																	
2									Jan 17		Budget		Jul '16 - Jan 17		YTD Budget		Annual Budget
41								Total Committees Fundraising	0.00		50.00		25,078.71		15,750.00		31,000.00
42								Community Hall Revenues									
43								Community Hall Rentals	535.00		500.00		3,465.00		3,500.00		6,000.00
44								Total Community Hall Revenues	535.00		500.00		3,465.00		3,500.00		6,000.00
45								General Donations	0.00				0.00		0.00		0.00
46								Haunted Trail Event	0.00		0.00		46,795.94		30,000.00		30,000.00
47								Interest Income	889.53		1,166.67		7,165.33		8,166.65		14,000.00
48								Other Income	164.96		0.00		164.96		50.00		50.00
49								Pink House Rental	3,400.00		3,400.00		23,800.00		23,800.00		40,800.00
50								Tax and Permits Revenue									
51								ARB Permits	40.00		25.00		70.00		175.00		300.00
52								BPOL tax	0.00		0.00		1,011.74		0.00		46,000.00
53								Cigarette Tax	181.27		183.33		1,348.60		1,283.35		2,200.00
54								Communications Sales Tax -Va	466.44		583.33		3,241.74		4,083.35		7,000.00
55								Franchise Fees - Cox & Verizon	0.00		316.67		1,574.69		2,216.65		3,800.00
56								Motor Vehicle Tags	(2,100.48)		0.00		7,231.22		7,000.00		7,000.00
57								Railroad Tax	0.00		0.00		1,627.79		1,800.00		1,800.00
58								Sales Tax	2,756.45		3,000.00		13,481.37		21,000.00		36,000.00
59								Use Permits	0.00		58.33		475.00		408.35		700.00
60								Utility Consumption Tax	93.72		91.67		585.66		641.65		1,100.00
61								Total Tax and Permits Revenue	1,437.40		4,258.33		30,647.81		38,608.35		105,900.00
62								Total Income	6,426.89		9,825.00		146,117.75		856,825.00		964,700.00
63								Gross Profit	6,426.89		9,825.00		146,117.75		856,825.00		964,700.00
64								Expense									
65								Citizens' Recognition Expense	0.00		0.00		0.00		750.00		750.00
66								Bank Service Charges	0.00				0.00				
67								CIF Expenses									
68								Hist Property Acquisition & Imp	0.00		0.00		0.00		50,000.00		50,000.00
69								Engineering /Design - Sidewalks	0.00		0.00		0.00		3,000.00		3,000.00
70								Caboose Renovation	0.00		0.00		0.00		15,000.00		15,000.00
71								CIF-Town Parks Committee									
72								CIF-Playground Impr.	0.00		0.00		0.00		6,000.00		6,000.00
73								Total CIF-Town Parks Committee	0.00		0.00		0.00		6,000.00		6,000.00
74								CIF - Land Purchase	0.00		0.00		0.00		200,000.00		200,000.00
75								Clifton Creek Park - Trails	0.00		0.00		0.00		20,000.00		20,000.00
76								RR Siding Parking Facility	0.00		0.00		0.00		65,000.00		65,000.00
77								Special Projects Committee									
78								VDOT EN- Main St Improvements	0.00		0.00		0.00		727,500.00		727,500.00
79								Total Special Projects Committee	0.00		0.00		0.00		727,500.00		727,500.00

Town of Clifton
Profit & Loss Budget Performance
January 2017

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1																	
2									Jan 17		Budget		Jul '16 - Jan 17		YTD Budget		Annual Budget
80								Storage Facility	0.00		0.00		0.00		50,000.00		50,000.00
81								Total CIF Expenses	0.00		0.00		0.00		1,136,500.00		1,136,500.00
82								Commodities									
83								Office Equipment	0.00		0.00		0.00		500.00		500.00
84								Calendars/Posters Expense	0.00		0.00		0.00		0.00		0.00
85								Computer Supplies	0.00		125.00		0.00		875.00		1,500.00
86								Copies	0.00		8.33		81.92		58.35		100.00
87								License Plates	0.00		0.00		0.00		100.00		100.00
88								Miscellaneous	0.00		208.33		25.92		1,458.35		2,500.00
89								Miscellaneous - Commodities	0.00		20.83		114.56		145.85		250.00
90								Office Supplies	0.00		62.50		158.61		437.50		750.00
91								Postage and Delivery	0.00		41.67		254.60		291.65		500.00
92								Total Commodities	0.00		466.66		635.61		3,866.70		6,200.00
93								Contractual									
94								Fire Program	0.00		0.00		9,000.00		9,000.00		9,000.00
95								Caboose Expenses									
96								Caboose Equipment	4.01		0.00		4.01		500.00		500.00
97								Caboose Maintenance	0.00		0.00		0.00		1,500.00		1,500.00
98								Total Caboose Expenses	4.01		0.00		4.01		2,000.00		2,000.00
99								Community Hall Expenses									
100								C.H.-Cleaning	0.00		166.67		675.00		1,166.65		2,000.00
101								C.H.-Equipment & Supplies	0.00		41.67		639.53		291.65		500.00
102								C.H.-General Maintenance	0.00		166.67		0.00		1,166.65		2,000.00
103								C.H.-Management Fee	133.75		197.92		783.75		1,385.40		2,375.00
104								C.H. - Electric	624.20		666.67		2,407.98		4,666.65		8,000.00
105								C.H. Interior Improvements	0.00		0.00		0.00		15,000.00		15,000.00
106								Total Community Hall Expenses	757.95		1,239.60		4,506.26		23,677.00		29,875.00
107								Dues and Subscriptions									
108								Conference Attendance	0.00		0.00		260.52		500.00		500.00
109								Va. Municipal League	0.00		0.00		388.00		600.00		600.00
110								Dues and Subscriptions - Other	0.00		0.00		0.00		100.00		100.00
111								Total Dues and Subscriptions	0.00		0.00		648.52		1,200.00		1,200.00
112								Insurance	0.00		0.00		6,557.00		6,600.00		6,600.00
113								Legal Advertising	320.00		166.67		374.00		1,166.65		2,000.00
114								Mayoral Reimbursement	0.00		41.67		0.00		291.65		500.00
115								Miscellaneous	0.00		208.33		0.00		1,458.35		2,500.00
116								Professional Fees									
117								Accounting	0.00		0.00		3,769.69		7,500.00		7,500.00
118								Legal Fees	0.00		1,666.67		0.00		11,666.65		20,000.00
119								Total Professional Fees	0.00		1,666.67		3,769.69		19,166.65		27,500.00

Town of Clifton
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	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1																	
2									Jan 17		Budget		Jul '16 - Jan 17		YTD Budget		Annual Budget
120								Rent									
121								Ayre Square Rental	0.00		0.00		0.00		1,400.00		1,400.00
122								Railroad Siding Rental	0.00		0.00		1,618.38		1,700.00		1,700.00
123								Total Rent	0.00		0.00		1,618.38		3,100.00		3,100.00
124								Town Assoc of Northern Va Event	0.00		0.00		0.00		600.00		600.00
125								Town Facilities									
126								Ayre Square Maintenance	0.00		0.00		0.00		500.00		500.00
127								Pink House Expenses									
128								Pink House Maintenance	0.00		1,250.00		603.88		8,750.00		15,000.00
129								Pink House Repairs	600.00		0.00		1,497.53		5,000.00		5,000.00
130								Total Pink House Expenses	600.00		1,250.00		2,101.41		13,750.00		20,000.00
131								Town Handyman - 1099 vendor	0.00		333.33		0.00		2,333.35		4,000.00
132								Total Town Facilities	600.00		1,583.33		2,101.41		16,583.35		24,500.00
133								Town Government									
134								Architectural Review Board	0.00		25.00		0.00		175.00		300.00
135								Beautification Comm.									
136								Banner Replacement	0.00		0.00		0.00		4,000.00		4,000.00
137								Christmas Tree Lighting Event	0.00		0.00		0.00		1,000.00		1,000.00
138								Flower Receptacles	0.00		0.00		0.00		400.00		800.00
139								Railroad Siding Boxes-plantings	0.00		0.00		0.00		500.00		1,000.00
140								Total Beautification Comm.	0.00		0.00		0.00		5,900.00		6,800.00
141								Planning Commission									
142								Consulting-Capital/Town & Zng	0.00		250.00		0.00		1,750.00		3,000.00
143								General Admin Costs	0.00		83.33		0.00		583.35		1,000.00
144								General Consulting	0.00		416.67		0.00		2,916.65		5,000.00
145								PC Hearings, Ads and copies	0.00		83.33		0.00		583.35		1,000.00
146								Total Planning Commission	0.00		833.33		0.00		5,833.35		10,000.00
147								Town Committees Expense									
148								Clifton Business Coalition Exp									
149								Commercial Directional Signs	0.00		0.00		0.00		1,500.00		1,500.00
150								Celebrate Clifton Gala	0.00		0.00		0.00		0.00		1,000.00
151								Welcome Ctr- Walking Tour Pampl	0.00		0.00		0.00		500.00		500.00
152								Winter Holidays	0.00		0.00		0.00		250.00		250.00
153								Total Clifton Business Coalition Exp	0.00		0.00		0.00		2,250.00		3,250.00
154								Communication Committee									
155								Web Server Maint & Domain Subsc	0.00		16.67		76.65		116.65		200.00
156								Web site updating & config	0.00		41.67		0.00		291.65		500.00
157								Total Communication Committee	0.00		58.34		76.65		408.30		700.00
158								Council for the Arts Committee									

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	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1																	
2									Jan 17		Budget		Jul '16 - Jan 17		YTD Budget		Annual Budget
159								International Film Festival Exp	0.00		0.00		0.00		6,000.00		6,000.00
160								Calendar Expense	0.00		0.00		0.00		1,200.00		1,200.00
161								Community Arts Events-CGT exp	0.00		83.33		0.00		583.35		1,000.00
162								Dinner Theatre Event Expenses	0.00				0.00		0.00		0.00
163								Annual Summer Play Event	0.00		0.00		0.00		1,500.00		1,500.00
164								Total Council for the Arts Committee	0.00		83.33		0.00		9,283.35		9,700.00
165								Environmental Comm									
166								Native Plant Enhancement	0.00				0.00		400.00		400.00
167								Environmental Event-Raptor Show	0.00		0.00		0.00		500.00		500.00
168								Environmental Comm - Other	0.00		0.00		0.00		0.00		0.00
169								Total Environmental Comm	0.00		0.00		0.00		900.00		900.00
170								Historic Preservation Comm Exp									
171								Historic Town Documents exp	0.00		0.00		0.00		250.00		250.00
172								Civil War Walking Tour Pamphlet	0.00		0.00		0.00		500.00		500.00
173								Historic Events	0.00		0.00		0.00		1,000.00		1,000.00
174								Town Museum	0.00		0.00		0.00		1,000.00		1,000.00
175								Total Historic Preservation Comm Exp	0.00		0.00		0.00		2,750.00		2,750.00
176								Homes Tour Committee	700.00		0.00		2,508.10		2,000.00		2,000.00
177								Sunshine Committee									
178								Easter Egg Hunt Expense	0.00		0.00		0.00		0.00		250.00
179								Welcome Baskets & Sympathy	0.00		41.67		0.00		291.65		500.00
180								Total Sunshine Committee	0.00		41.67		0.00		291.65		750.00
181								Town Parks Committee Exp									
182								Gazebo Garden Refurbishment	0.00		0.00		0.00		500.00		500.00
183								Landscape/Ground Maint expense	0.00		354.17		859.97		2,479.15		4,250.00
184								Fall Zone Mulching	0.00		0.00		0.00		2,500.00		2,500.00
185								Grounds Maintenance	0.00				0.00		0.00		0.00
186								Parks Mgt Fee	0.00		0.00		75.00		50.00		50.00
187								Playground Equip. Maintenance	0.00		0.00		707.71		1,000.00		1,000.00
188								Signage Upgrade	0.00				571.43				
189								Tree Trimming & Replacement	0.00		416.67		1,130.00		2,916.65		5,000.00
190								Total Town Parks Committee Exp	0.00		770.84		3,344.11		9,445.80		13,300.00
191								Traffic, Parking & Safety Comm	0.00		0.00		0.00		500.00		500.00
192								Total Town Committees Expense	700.00		954.18		5,928.86		27,829.10		33,850.00
193								Total Town Government	700.00		1,812.51		5,928.86		39,737.45		50,950.00
194								Town Services									
195								Recepticle Trash Maintenance	0.00		100.00		0.00		700.00		1,200.00
196								Elections	0.00				0.00		0.00		0.00
197								Grass Mowing	0.00		0.00		2,400.00		2,749.99		5,500.00
198								Town Park Lawn Maintenance	0.00		0.00		700.00		2,500.00		5,000.00

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1																	
2									Jan 17		Budget		Jul '16 - Jan 17		YTD Budget		Annual Budget
199								Trash Collection	255.43		275.00		1,497.93		1,925.00		3,300.00
200								Utilities									
201								Gas and Electric	53.60		100.00		372.10		700.00		1,200.00
202								Total Utilities	53.60		100.00		372.10		700.00		1,200.00
203								Total Town Services	309.03		475.00		4,970.03		8,574.99		16,200.00
204								Total Contractual	2,690.99		7,193.78		39,478.16		133,156.09		176,525.00
205								Haunted Trail Expenses	400.00		0.00		9,926.12		15,000.00		15,000.00
206								OTHER - TC approval req'd +\$500	0.00		625.00		0.00		4,375.00		7,500.00
207								Payroll Expenses									
208								Gross Wages									
209								Assistant Project Manager	1,000.00				6,000.00				
210								Community Hall Manager	0.00		0.00		0.00		0.00		0.00
211								Town Clerk (Administrative)	1,000.00		1,000.00		7,000.00		7,000.00		12,000.00
212								Town Manager	0.00		1,666.67		0.00		11,666.65		20,000.00
213								Town Treasurer	1,666.66		1,515.00		11,666.62		10,605.00		18,180.00
214								Zoning Clerk	400.00		400.00		2,800.00		2,800.00		4,800.00
215								Employee Incentives	0.00		500.00		0.00		3,500.00		6,000.00
216								Total Gross Wages	4,066.66		5,081.67		27,466.62		35,571.65		60,980.00
217								Miscellaneous	0.00				2,310.00				
218								Payroll Taxes									
219								FICA	756.42				1,450.84				
220								Medicare	176.88				339.26				
221								Payroll Taxes - Other	0.00		387.60		0.00		2,713.20		4,651.20
222								Total Payroll Taxes	933.30		387.60		1,790.10		2,713.20		4,651.20
223								Total Payroll Expenses	4,999.96		5,469.27		31,566.72		38,284.85		65,631.20
224								Total Expense	8,090.95		13,754.71		81,606.61		1,331,932.64		1,408,106.20
225								Net Income	(1,664.06)		(3,929.71)		64,511.14		(475,107.64)		(443,406.20)